

MINUTES
University Women's Club
Old Worthington Library
November 26, 2018

Present: Chris Burton, Sharon Goerler, Mary Gustafson, Diane Harry, Brenda Hosey, Constance Oulanoff, Carol Rachfal, Lynda Sirk, Sally Taylor, Robin Rasor Thompson, Dotty Willis, Carole Williams, Cynthia Woodbeck

Excused: Miriam Utter, Dawn Costin

Visitors: Earline Sullivan, Manel Touvinen

At the request of President, Lynda Sirk, the meeting was called to order by Recording Secretary, Carole Williams, at 10:09 am.

Minutes having been distributed before the meeting began, Carol Rachfal moved and Brenda Hosey seconded approval of the October 29, 2018 Executive Committee meeting minutes. The minutes were APPROVED by acclimation.

Because the majority of this meeting was to be devoted to a Financial Workshop, Lynda Sirk had asked officers and committee chairs to submit their reports in writing.

Dotty Willis moved and Brenda Hosey seconded acceptance of the reports as written. The motion was APPROVED by unanimous hand vote.

President Elect

Carol Rachfal reported the names of members entered in the Book of Remembrance from January 21, 2018 through November 16, 2018. She also reported the names of two spouses who passed away during the same period. Memorial donations of \$603 have been received and acknowledged.

Program

Sharon Goerler announced that the December luncheon will feature a holiday celebration with flutists from OSU.

Hospitality

Dotty Willis had no report.

Interest Groups

Cynthia Woodbeck reported that the IG chairs have been asked to poll their members for volunteer ideas as well as current volunteer activities and the hours spent working on each.

Cynthia has developed forms for IG chairs to report volunteer hours and activities.

Cynthia also explained that Sandy Cornett had agreed to assist her to track volunteer hours. Sandy will also interact with Michelle Domke, the volunteer coordinator at OSU, as UWC identifies new ways for Club members to volunteer at the university.

Constance Oulanoff explained Robert's Rules of Order guidance for addition of assistant officers. It requires a vote of the Executive Committee as no such office is provided for in UWC Bylaws. Discussion followed. Carole Williams moved to create an ad hoc exploratory committee of two (Cynthia Woodbeck and Sandy Cornett) to consider how to move forward on tracking volunteer hours for all facets of UWC. Carol Rachfal seconded the motion. The committee will report its recommendations to the Executive Committee for consideration. The motion was APPROVED unanimously by show of hands.

Newsletter

Robin Rasor Thompson had no report.

Finance

Chris Burton presented a financial report for the period 6.1.2018 through 10.31.2018. Questions were asked about several income and expense items that need clarification.

New Member Event Report

Miriam Utter was excused. There was no report.

Webmaster

Webmaster, Ellen Randall, had nothing to report.

Communication

Sally Taylor made no report.

Buckeye Bargains

Mary Gustafson reported the November luncheon sale a big success; more customers are visiting the store; estate sales are producing more merchandise; hours have been extended during the holiday season; a student will attend the December luncheon to speak about Buckeye Bargains; during winter break merchandise will be turned over; new volunteers are always welcome.

Membership

Brenda Hosey reported the following:

Regular renewals	272	
50-year members	28	21 of these members paid dues
New members	<u>21</u>	
TOTAL membership	321	

Parliamentarian

Constance Oulanoff had no report

Old Business

Lynda Sirk proposed setting aside \$5000 from the recently cashed CD for UWC's 125th anniversary celebration. Carole Williams moved the action and Brenda Hosey seconded. Discussion followed. Members wanted to be sure that the Executive Committee will have final approval of all expenditures. Lynda Sirk said the ad hoc planning committee will report back to the Executive Committee as plans are developed. The motion was APPROVED by unanimous hand vote.

Next Lynda Sirk announced the names of those nominated for the Ad Hoc Finance Committee approved at the last meeting. Those five members are: Carol Rachfel (Chair), Manel Touvinen, Diane Harry, Carole Williams, Earline Sullivan. The Committee will report its recommendations to the Executive Committee. Cynthia Woodbeck moved approval of the Ad Hoc Finance Committee members. Chris Burton seconded the motion which was APPROVED by voice vote.

At the end of the business meeting, Lynda Sirk explained the format for the Financial Workshop to be conducted during the balance of the meeting. A synopsis, separate from the minutes will be provided upon request.

Mary Gustafson moved adjournment with a second from Dotty Willis. The motion was APPROVED by acclamation.

Lynda Sirk adjourned the meeting at 11:58 am.

Respectfully submitted,

Carole Williams
Recording Secretary